

parameters

organization :
HR
team : HR
year : 2021
month : 8

Detailed work per resource - monthly

09/09/2021 20:17

Resource	work	Activity		
		project	name	parent activity
[REDACTED]	32 h	[REDACTED]	OTHER	
	32 h	[REDACTED]		
	24 h	[REDACTED]	General	
	24 h	[REDACTED]	ayaka	
	0.5 h	[REDACTED]	Attending to training	Training & Development
	12 h	[REDACTED]	Monitoring HR team activities	Monitoring
	2 h	[REDACTED]	Employee Inquiry Handling	Meetings
	2 h	[REDACTED]	Coordination on Boarding Process	Employee on boarding
	1 h	[REDACTED]	HR department meeting	Meetings
	3.5 h	[REDACTED]	Meeting with CEO	Meetings
	1 h	[REDACTED]	Letters	Endorsement
	9 h	[REDACTED]	Monitoring HR team activities	Monitoring
	0.5 h	[REDACTED]	Interview	Recruitment & Selection
	0.5 h	[REDACTED]	Meeting with CEO	Meetings
	0.5 h	[REDACTED]	Employee Inquiry Handling	Meetings
	3 h	[REDACTED]	MG Group	
	35.5 h	[REDACTED]		
	36 h	[REDACTED]	OTHER	
	36 h	[REDACTED]		
	44.5 h	[REDACTED]	OTHER	
	44.5 h	[REDACTED]		
Sum	172 h			